Regulations for granting resources to international students / doctoral students accepted by means of payment to finance accommodation in the Student Residence of Poznan University of Technology

§1

1. A subsidy to finance accommodation in Student Residence (DS) of the Poznan University of Technology may be granted to students/doctoral students (further referred to as Students) from the resources transferred by individual departments to the amount in PLN equivalent of €200 per each new student of I, II cycle and doctoral programmes accepted by means of payment. The accepted currency exchange rate is the one in force on September 30th and on the last day in February for students commencing their courses in winter or summer term, respectively.

2. Students paying for their courses may apply for accommodation subsidies (AS):
   - on first cycle programme – upon completion of the first year of study;
   - on second cycle programme – starting with the first semester provided such student is a first-cycle graduate of the Poznan University of Technology; otherwise – upon completion of the first semester;
   - on doctoral courses – starting with the first semester provided such a student is a second-cycle graduate of the Poznan University of Technology; otherwise – upon completion of the first semester of the doctoral course.

3. Applications for accommodation subsidies (AS) may be filed by students who meet all the conditions below:
   a) they are currently students or doctoral students;
   b) they inhabit student residence of the Poznan University of Technology;
   c) they are not on long-term leave;
   d) they commit to pay income tax from natural persons due to benefit granted (annex);
   e) they do not have any other financial liabilities towards Poznan University of Technology.

§2

1. AS resources are granted at submission of application (Annex 1). Such application must be submitted by September 30th or February 28th.

2. AS resources are granted by the Rector on the basis of a list drawn up by Subsidy Committee for International Students and Doctoral Students, further referred to as the Committee. The number of beneficiaries is proportional to the number of students on a given cycle.

3. AS resources are granted for a period not exceeding 7 (seven) months from the beginning of the semester in which the application was submitted until the beginning of a subsequent semester.

4. The decision to grant resources referred to in §1 expires on the last day of the month in which the student was struck off the list of students/doctoral students, or on which the student completed the course.
§3
1. The Committee is called up by the Rector. The Committee includes the manager and two employees of the LLL & International Education Office, who handle the recruitment of international students, one employee of Student Council as well as a representative of the Council of Doctoral Students of the Poznan University of Technology.

2. Members of the Committee are obliged to observe secrecy of all the information obtained during its work. It is compulsory for members of the Committee to have a certificate of protection of personal data.

3. The Committee’s decisions are taken by majority vote with at least half of the members present.

§4
1. The Committee makes a list of candidates for granting AS resources, broken down into first-cycle, second-cycle and doctoral students according to the following criteria:
   a. grade point average in the previous year of study (for first-cycle or doctoral students); or in the last semester (for second-cycle students) that precedes the application, weighted at 0.6;
   b. financial status of candidate (on the scale from 1 to 5), weighted at 0.2;
   c. social status of candidate (on the scale from 1 to 5), weighted at 0.2.

2. Rector may take other circumstances into account while making the decision about granting the resources.

§5
1. A monthly sum of resources granted is equivalent to the lowest payment for accommodation in the Student Residence of the Poznan University of Technology. The Rector has the right to increase this monthly resource but it may not exceed a total accommodation payment.

2. A monthly sum of AS resources granted to students is transferred directly to the bank account of the Student Residence as payment or partial payment for accommodation.

§6
When a student goes to study at another university in Poland or abroad on exchange programmes he/she loses the right to the resource mentioned in §1 for the duration of such trip.

§7
These regulations come into force on the day of Rector’s confirmation.

I hereby confirm

Poznan, August 31, 2016